

## Legislation and Bylaws Committee Charter (3.7)

Policy:	Legislation and Bylaws Committee Charter	Effective Date: Feb, 2022	
Last Review Date:	June, 2024	Next Review Date: June, 2027	
Review Frequency:	Every 3 years (June) Gov & HR Committee	Related Supporting Documents:	Act Bylaw Council Policies

### Mandate

The Legislation and Bylaws Committee is created in the Bylaws and shall assist Council in ensuring appropriate legislation and bylaws.

### Composition, Tenure and Quorum

- Composition** - The committee is appointed by Council and is composed of the following:
  - Chair – selected from the Committee.
  - At least four members with equal representation from the profession and public representatives.
  - Of the Committee members there should be at least one current Council member and one former Council member.
- Tenure** –Members of this committee shall be appointed for a 3-year term, renewable for one additional term. Terms of office shall be staggered to provide for continuity.
- Quorum** - Two members of the committee constitute quorum.

### Authority

The Committee has the authority to assist Council in its work related to potential changes to legislation affecting nursing and *The Registered Nurses Act, 1988*. The Committee has the authority to assist Council in its work related to drafting revisions to Bylaws.

### Duties and Responsibilities

The Committee is responsible to produce:

- Background information, issues and to identify options for Council’s consideration regarding potential changes to legislation affecting nursing;
- Background information, issues and to identify options for Council’s consideration regarding potential changes to *The Registered Nurses Act, 1988*; and

3. Upon direction from the Council, to draft revisions for *The Registered Nurses Act, 1988* and Bylaws.

#### Meetings

Meetings will be called as needed, by the Chair.

#### Review

Every three years by Governance & Human Resources Committee