

Name: _____ Registration No. _____

Mailing address (circle either *home* or *work*):

Preferred phone: _____ Email address: _____

Name and address of workplace (and, if applicable, include the name of the site or department):

Position: _____

For planning purposes, please state approximately how many RNs, NPs and RN(AAP)s you will share CRNS information with. _____

By joining the program, you agree to:

- Communicate information to RNs, NPs and RN(AAP)s in your work area and to the CRNS.
- Share information with your colleagues that is received by email or mail (mailouts occur two to three times per year). The information provided will focus on nursing, health care, education workshops or conferences, and various health and social issues that pertain to nursing. Please inform us of any information you would like to see in the mailout packages.
- Collaborate with colleagues and other Liaisons during National Nursing Week or for other celebratory events to share resources and plan events.
- Assist Graduate Nurses, Internationally Educated Nurses or newly relocated nurses to access CRNS resources and staff.
- Identify a space in your workplace where CRNS information can be provided to your colleagues. If a bulletin board is required, contact the CRNS for details.

The CRNS adheres to PIPEDA and privacy legislation. We do not share personal information including your home contact information without your permission. Under privacy laws your name, work contact address, work telephone number or work email address are public information.

Please read and sign if you agree:

As a CRNS Liaison Program participant, I agree to the criteria included above and to share my name, work phone number and primary email address provided through the CRNS database with other Liaisons, CRNS registrants or others involved in health care service delivery.

Signature _____ *Date* _____

Completed form may be emailed to links@crns.ca or mailed to 1-3710 Eastgate Dr, Regina, SK S4Z 1A5, Attention: Shayna Moore.

Please inform us of any changes to the above information or if you no longer wish to be involved with the program.

The main role of a CRNS Liaison is to be a connection between the CRNS and its registrants about nursing and health care issues, as well as other issues within the mandate of the CRNS.

What do Liaisons do?

- Liaisons circulate information provided by the CRNS to their colleagues. Information may include sharing emails regarding upcoming events, health care and nursing issues alerts or print information included in a mailed package.
- Liaisons will post this information on a bulletin board at work or leave it in the coffee room for staff to read during their breaks.
- Liaisons relay any questions or concerns from their colleagues to CRNS staff for further discussion.

What are some opportunities for Liaisons ?

- Occasionally the CRNS will ask for volunteers to participate in focus groups or provide feedback on CRNS documents that are being developed or reviewed.
- The CRNS Nominations Committee may contact Liaisons to gauge their interest in standing as a candidate for CRNS Council or the Nominations Committee.
- Liaisons can volunteer to represent the CRNS at education events or at school fairs. The CRNS will pay an honorarium and cover expenses for some activities.
- Liaisons may take part in leadership training activities sponsored by the CRNS.

Participation in these activities is optional and is not required to be involved with the Liaison Program.

What are some advantages for being a liaison?

- The CRNS provides an annual education day in the fall for Liaisons to learn about the resources and services of the CRNS. An honorarium is available, and expenses are covered to attend this event. Registration is limited, so please apply early. Attendance is optional.
- Liaisons can also apply for an education grant of \$250 to use to attend CRNS or other nursing or health care related education events. Funding is limited and is on a first-come first-served basis for this program.
- The CRNS also provides opportunities for Liaisons to participate in contests with prizes of paid registration or expense coverage to attend conferences.
- Liaisons will receive an annual National Nursing Week Kit that is for National Nursing Week (NNW) in May. The kit contains a poster, list of suggested activities for NNW and promotional items to raffle or give away.

For more information contact: Shayna Moore, RN, Nursing Advisor, Nursing Practice at 306-359- 4231 or links@crns.ca.