

*Call for Volunteers
CNPE Exam Development &
CNPE Exam Committee Member to represent Saskatchewan*

Dear Colleagues,

1. Meazure Learning is seeking subject matter expert (SME) volunteers for the **CNPE Exam Development**.

The Canadian Nurse Practitioner Examination: Family/All Ages (CNPE:F/AA) is a national, entry-level exam currently used for registration and licensure of nurse practitioners (NPs) in the Family/All Ages-Primary Care (F/AA-PC) stream of NP practice in all jurisdictions except British Columbia, Northwest Territories/Nunavut, Québec, and the Yukon.

The CNPE: F/AA consists of 190-220 multiple-choice questions that are case based and independent. The exam is administered in French and English.

Participants are trained by a testing consultant on how to develop multiple-choice items. After a comprehensive training and review of the principal elements of item construction, participants develop multiple-choice items using an online secure item-writing software under the guidance of a testing consultant.

Canadian Nurse Practitioner Examination: Family/All Ages (CNPE: F/AA) Exam Writing Group Terms of Reference:

Mandate

1. Develop multiple-choice exam items based on the CNPE:F/AA Blueprint
2. Support content accuracy of each item with current and credible reference resources
3. Evaluate each item as a group and revise as necessary for unanimous approval

Composition

Item writers for the CNPE: F/AA are nominated by their jurisdictions and selected from a database of item writers that is maintained by the exam vendor. Each group of item writers is composed of a representative mix of four to eight participants from different jurisdictions and different areas of nursing expertise.

Criteria for selection of item writers

1. Be licensed/registered in good standing as a F/AA NP with a Canadian regulatory body that purchases the CNPE: F/AA Exam.
2. Practice a minimum of 20 hours/week in the F/AA NP role; specifically, engaging in clinical practice that involves advanced health assessment, diagnosis and treatment of a F/AA client population
3. Be familiar with jurisdictional regulations and standards governing NPs
4. Be knowledgeable about entry level NP competencies and think conceptually to operationalize competencies into examination items
5. Be knowledgeable about the role of nursing regulators and the purpose of licensure/registration exams
6. Be able to work well in a group (e.g., negotiating, achieving consensus, accepting feedback / constructive criticism)
7. Be able to travel, as required.
8. Agree to, sign and abide by the Security Agreement Appendix which will be provided to selected candidates.

Conflict of Interest - Exclusion Criteria

NPs involved in the following activities are not eligible for membership:

- developing/teaching NP exam review/preparation courses
- publishing/contributing to NP exam review/preparation textbooks
- writing items for other F/AA NP exams
- participating in administration of the exam

Meetings

Over a three-week period, members will create multiple-choice items using online secure item-writing software. Item writing members attend a face-to-face three-day meeting, once per year.

Staff Resources

Exam vendor test consultant, other staff as required.

The following exam development activities have been scheduled for 2025. The sessions will be held in-person in Ottawa.

Item Writing Session – 22-24 September 2025

Item Revision Session – 6-8 October 2025

SMEs who wish to participate at the item writing sessions above, can also participate at the item revision session.

The CNPE will be moving to the LOFT (Linear-on-the-Fly testing) exam, and the following are the activities regarding the development activities for the LOFT exam:

Item Writing – 12-14 May 2025

Prep Guide Review and IW – 11-15 August 2025

Please note that travel-related expenses will be covered, including airfare, lodging and meals for panel members; however, there is no honorarium.

To put your name forward (SMEs), complete the CRNS online [submission](#). The deadline to submit your interest as a volunteer is May 1, 2025.

By completing the online submission, you are confirming you meet the required criteria and authorize the CRNS to provide this information to Meazure Learning. Their staff will contact the nominees directly with next steps and provide the online volunteer application.

2. The CRNS is also looking for an Exam Committee member to represent Saskatchewan at the Exam Committee meetings. This is a 3-year position and would start in January 2026.

The CNPE: F/AA Exam Validation Committee will:

1. Review content of the exam
1. Review and validate exam items based on adherence to the blueprint, competencies, and previous statistical performance
2. Approve the final version of the exam
3. Establish the standard (criterion-referenced pass mark) for the exam
4. Collaborate with the registering/licensing body in the jurisdictional review process, as required.

The CNPE Exam committee consists of one representative from each jurisdiction. The representative from Saskatchewan will be appointed by the CRNS.

The Member is expected to:

1. Be licensed/registered with the CRNS in good standing as a F/AA NP .
2. Practice a minimum of 20 hours/week in the F/AA NP role; specifically, engaging in clinical practice that involves advanced health assessment, diagnosis, and treatment of a F/AA client population
3. Be familiar with the theoretical and clinical content measured by the exam
4. Be familiar with jurisdictional regulations and standards governing NPs
5. Be knowledgeable about entry level NP competencies

6. Be knowledgeable about the role of nursing regulators and the purpose of licensure/registration exams
7. Be able to work well in a group (e.g., negotiating, achieving consensus, accepting feedback / constructive criticism)
8. Be able to travel, as required.
9. Agree to, sign and abide by the Security Agreement which will be provided to the successful candidate.

NPs involved in the following activities are **not eligible** for membership:

- developing/teaching NP exam review/preparation courses
- publishing/contributing to NP exam review/preparation textbooks
- writing items for other F/AA NP exams
- teaching, within the previous two years, in a F/AA NP education program whose graduates may become eligible to write the exam
- participating in administration of the exam

Please submit your interest as the CRNS Exam Committee volunteer by completing the CRNS online [submission](#) (be sure to attach your CV to the online submission).

The deadline to submit your interest for the Exam Committee Representative is May 1, 2025.

By completing the online submission, you are confirming you meet the required criteria and authorize the CRNS to provide this information to Measure Learning. All submissions and CV's will be reviewed by the CRNS to select a representative for the CNPE Exam Committee.

If you have any questions, please contact Karen Rhodes at 306-359-4228.

Thank you,



Cheryl Hamilton, RN, BN, MSA
Director
Registration Services and Professional Conduct